

## **ASI MANUALS & SUPPORT MATERIALS**

The Q by Q, provides in depth instructions on asking each question on the ASI. We consider the ASI a guide to a conversation. It is quite simply a set of questions that you may find useful in gathering information about your clients. We hope that you use this information to create an individual treatment plan for each client.

### **THE SHORT REFERENCE GUIDE**

This Short Reference Guide is designed to be used in conjunction with but not instead of the full instruction manual for the ASI also known as the Questions by Question Manual for the Addiction Severity Index. Included in this guide is information on: Introducing the ASI to the client, Use of the "N" in the ASI, List of Commonly Abused Drugs, Abbreviated Hollingshead Categories, Severity Rating Procedures, Critical Objective Items by Section, ASI Composite Score Information, Items for Cross Checking and Information on Follow Up Procedures.

### **COMMON QUESTIONS AND ERRORS**

This guide was developed based on some the most common questions and errors that continue to arise during the administration of the Addiction Severity Index and the supervision of those administering the ASI. This manual along with the ASI Checkers manual should be a part of every supervisors library and an active part of any quality assurance program to develop and maintain coding consistency within a program.

### **ASI CHECKERS MANUAL**

The Addiction Severity Index(ASI) is a semi-structured interview, which has been used widely for substance abuse treatment planning and evaluation. As with any procedure where judgment is involved, the ASI works most successfully within an environment where a mechanism exists for the individuals administering it to have their work regularly checked for accuracy, consistency and completeness. The purpose of this manual is to provide guidelines for the individuals who are responsible for the integrity of the data collected.

**Evidence Based – Proven Effective – Designed for Transfer**

## **A GUIDE TO ADAPTING THE ADDICTION SEVERITY INDEX FOR SPECIAL POPULATIONS**

Adaptations are needed to make the instrument more comprehensive in order to obtain information required by various sources. These funding sources include grant agencies, federal, state, and local funding, or - in this current era of healthcare - managed care, PPO, or other insurance related funding requirements. Additional information not currently covered in the ASI is also necessary for accreditation with such agencies as the JCAHO. Still other projects will want to add additional sections, such as the JCAHO version that has additional sections on leisure time activities and spirituality. The additional instructions, questions, or sections needed will be dictated by the needs of your particular population, research study, or governing agency. This manual provides states, agencies, principal investigators and project directors with guidelines to follow in order to add questions and or sections to the ASI to customize it to meet identified needs while not jeopardizing the instruments reliability, validity and composite score formulations.

## **COMPOSITE SCORE MANUAL**

This manual provides information regarding the History and Rationale of the Composite Measures, the Description of the Weighting Procedures, Questions with Non-Normal Distributions and the mathematical formula making up composite scores in each section.